



Please reply to:

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Date: 11 May 2016

Notice of meeting

Audit Committee

Date: Thursday, 19 May 2016

Time: At the conclusion of the Annual Council Meeting

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Audit Committee

The members to serve on this Committee will be appointed at the Annual Council meeting taking place at 7.30pm on Thursday 19 May 2016.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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AGENDA

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1. Appointment of Chairman

To appoint the Chairman of the Audit Committee for the next municipal year 2016-17.

2. Apologies

To receive any apologies for absence.

3. Minutes

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To confirm the minutes of the meeting held on 24 March 2016.

4. Appointment of Vice-Chairman

To appoint the Vice-Chairman of the Audit Committee for the next municipal year 2016-17.